

**HONG KONG BAPTIST UNIVERSITY  
DEPARTMENT OF BIOLOGY**

**Application for entry of Laboratories through the Smartcard Door Access System**

For Postgraduates / Research Staff intending to enter **teaching laboratories, instrument rooms and research laboratories other than their own supervisor's research lab.** After completing this form, please kindly pass it to Ms. Louise Ng (Room OEW 1001C) to proceed. Thanks!

Name of Applicant: \_\_\_\_\_ Student I.D. \_\_\_\_\_  
 Post: MPhil / PhD / RA / VRS \*    Research Lab. No. \_\_\_\_\_ Supervisor: \_\_\_\_\_  
 Effective Period (dd/mm/yyyy): From \_\_\_\_\_ / \_\_\_\_\_ / \_\_\_\_\_ To \_\_\_\_\_ / \_\_\_\_\_ / \_\_\_\_\_  
 Notes: \* - Please delete the inappropriate titles.

Please select Laboratorie(s) / Instrument Room(s) that you want to access:

**Teaching Laboratories**

	<u>Approved by supervisor</u>		<u>Approval by supervisor</u>
T1107 Environmental Laboratory	_____	T1109 Microbiology Laboratory	_____

**Instrument Rooms**

	<u>Approved by supervisor</u>		<u>Approval by supervisor</u>
E801 Plant Growth Room	_____	T1106 "Leica" Confocal Mic Room	_____
T1003 Project Facilities Room	_____	T1108 Autoclave Room	_____
T1005 Instrument Room	_____	T1110 Analytical Instrument Room	_____
T1007 Flow Cytometry Room	_____	T1113 Aquarium	_____
T1101 Cell and Molecular Biology Instrument Room	_____	T1114 Ca Detection System & Micromanipulator Room	_____
T1102 "Olympus" Confocal Mic Room	_____	T1118 Biotechnology Instrument Room	_____
T1104 Mass Spectrometer Room	_____	OEM 1201 Animal Room	_____

**Accessing Research Lab. other than the supervisor's Research Lab.**

	<u>Approved by*</u>		<u>Approved by*</u>
T1006-1 Research Laboratory	_____	T1012 Research Laboratory	_____
T1006-2 Research Laboratory	_____	T1013 Research Laboratory	_____
T1008-1 Research Laboratory	_____	T1111 Research Laboratory	_____
T1008-2 Research Laboratory	_____	T1112 Research Laboratory	_____
T1009 Research Laboratory	_____	OEW1001A Research Laboratory	_____
T1011 Research Laboratory	_____		

\* signed by the supervisor of the research lab. that the student intends to enter.

***Approved by Supervisor***

***Approved by the Head of Department***